

Terms of Reference (ToR) for consultancy services

1. Background

Please provide a short introduction (up to 200 words) of your company/organization and main activities.

2. Objective and Thematic focus

Please give us some feedback (up to 200 words) about the objectives of your project and its thematic focus (e.g. what problems are you trying to solve, what kind of feedback are you looking for etc).

3. Scope of work/methodology

We typically work with our research methodology, but you may also want to define it (and/or having specific prerequisites). At this case, please provide respective notes (up to 100 words).

4. Deliverables

Please define any Deliverables you would like to receive (up to 200 words).